

## Job Description

### Position: Lab Technician (Civil Engineering Department)

---

#### Main Purpose

Lab Technician will be responsible for the maintains & upkeep of all the laboratory equipment and keep them in working order.

#### Reports to: Head of the Department

#### DUTIES/RESPONSIBILITIES OF LAB TECHNICIAN

- Maintain and upkeep of all laboratory equipment
- To maintain equipment log book and keep the equipment in working order.
- To maintain dead stock register
- Any other duty assigned by the Head.
- Managing daily routine work of the Labs
- To maintain in entry/exit register in the Lab
- Help the UG/PG/Ph.D. students in conduct of lab experiments.
- Any other activity deemed necessary to run the laboratory smoothly.
- Any other duty assigned by lab Incharge/HOD.

#### Qualifications

- Graduate / B.Sc / M.Sc or Diploma / Degree (in the relevant discipline)

#### Experience

At least 1 -4 years' experience in the same field. Fresher with an excellent academic track record will also be considered.

Interested candidates can send their CVs by email ([amandeep.dhot@thapar.edu](mailto:amandeep.dhot@thapar.edu)) positively by 30<sup>th</sup> Oct 21